

Realising Potential, Empowering Careers

Be the best that you can be at the Attorney-General's Chambers.

Explore opportunities at Careers@Gov









Contact

1 Upper Pickering Street, Singapore 058288 Tel: (+65) 6908 9000 Web: www.careers.hrp.gov.sg www.agc.gov.sg

Location(s)

Singapore

Social media

- in @Attorney-General's Chambers, Singapore
- @ @agcsingapore

Number of employees

500 - 1,000 employees

Serving Singapore's interests and upholding the rule of law through sound advice, effective representation, fair and independent prosecution and accessible legislation.

More about us

The Attorney-General's Chambers (AGC) is the Government's legal adviser, the Public Prosecutor, the Drafter of Laws and Singapore's legal representative.

Our four legal divisions — Civil, Crime, International Affairs and Legislation, with the support of the Corporate Services Division, AGC-Legal Service Academy and Legal Operations Group, play a pivotal role in upholding the rule of law and integrity of Singapore's legal system.

At the AGC, our team of passionate and dedicated officers are committed to making a difference to Singapore and our people through our legal work, as guardians of the public interest.

Our officers are our greatest asset and we strive to help them reach their fullest potential by investing in and supporting their career aspirations. Our sponsored training programmes are aimed at helping our officers upgrade and upskill themselves to deliver quality work and be future-ready.

An organisation that strives to navigate present challenges and strengthen our capabilities for the journey ahead, the AGC focuses on developing and caring for our people. We understand that no two officers' needs are identical and have in place a suite of wellness initiatives aimed at creating a culture of care.

Sector(s)

- Legal Services
- Public Sector

Accepted degree disciplines

Open to all disciplines

Jobs available

Graduate jobs

Internships

Minimum requirement

Degree

Dinloma

ITE

Application procedure

Apply online at Careers@Gov.

Application periods

All year round

Selection process

Step 1: Online application

Step 2: Interview(s)

Step 3: Offer (if applicable)

Selection process may differ for each role. Only shortlisted candidates will be contacted



Find out more at

gradsingapore.com

A DAY IN THE LIFE



Cindy Peh

JOB

Manager (Civil Cluster Legal Operations)

EMPLOYER

Attorney-General's Chambers (AGC)

Cindy received her Bachelor of Arts with Honours in Criminology and Security from the University of Liverpool in 2018



Although daunting at first, I appreciate the opportunities presented to me by AGC to hone my leadership skills.

7:00 AM

I joined the Attorney-General's Chambers (or AGC) in 2022, starting out as an Allied Legal Associate in the International Affairs Division (IAD) and later, a Legal Executive in the Legal Operations Group where I am responsible for providing litigation support such as maintaining case chronologies, performing legal research and preparing case bundles for case files in IAD.

A typical workday for me begins with an aromatic cup of black coffee — the perfect wake-up call. AGC has in place a hybrid work arrangement that affords me the flexibility to work from home twice a week if my schedule permits. This arrangement, and others such as the flexible work arrangement and Blue Sky Day initiative which encourages officers to leave work on time on Fridays to spend time with loved ones, are examples of how AGC strives to promote work-life balance. On days when I head into office, I make it a point to catch up on the latest news and updates on social media while commuting to work.

8:30 AM

After arriving at the office, I dedicate my focus to clearing my emails and setting out a task list for the day. As a team lead to six Legal Executives, I oversee the daily operations and ensure that processes are in place to efficiently deliver quality legal support to our legal officers. Although daunting at first, I appreciate the opportunities presented to me by AGC to hone my leadership skills. Our inhouse learning and development team facilitates this by designing a training roadmap to equip leaders at all levels with the leadership competencies required to lead their teams effectively.

10:30 AM

AGC recruits individuals from a variety of educational backgrounds and a law degree is not a requirement. Having graduated with a degree in Criminology and Security, I ensure that I am equipped with the relevant research skills to provide accurate advice to the legal team on the different rules and procedures adopted by different international courts and tribunals. I also undertake legal case management of the international litigation files and work with the legal team to prepare pleadings and submissions which are then submitted to the respective international courts and tribunals.

12:30 AM

Amidst the hustle, I make it a point to take a break and head out of the office for lunch within the office's vicinity with my team or friends whenever possible. Doing so offers me a chance to decompress, reset and return to work with renewed focus and clarity!

2:00 PM

Legal Executives work closely with stakeholders such as colleagues from other departments and Government Ministries. Each interaction presents new opportunities for learning, such as being able to collaborate and communicate effectively to collectively create viable solutions to address complex issues.

Outside of my core work, I am the Deputy Head of IAD's Staff Welfare Committee whose responsibilities include organising bonding activities such as welcome tea and Christmas parties aimed at fostering positive relationships across the division. Personally, I enjoy shopping for supplies and coming up with new activities!

6:00 PM and beyond

To end off the workday, I sometimes attend classes or unwind with friends over dinner and a drink or two. Occasionally, I will participate in activities organised by the AGC Staff Welfare Committee such as Movie Nights which allow me to connect with family and friends.

A DAY IN THE LIFE



Valerie Tan

JOB

Manager (HR Policy, Leadership & Talent)

EMPLOYER

Attorney-General's Chambers (AGC)

Valerie received her Bachelor of Social Sciences (Communications & New Media) from the National University of Singapore in 2014.



As an AGC officer, there are many opportunities for career development, such as job rotation, participation in local and overseas training programmes, and sponsored studies.

8:30 AM

I joined the Attorney-General's Chambers (or AGC) in 2021, starting out as a Deputy Manager in the HR Department where I was responsible for internship recruitment and organising of outreach efforts. Today, my scope has expanded to include the development of a holistic mental resiliency programme which is aligned to my career goals.

As an AGC officer, there are many opportunities for career development, such as job rotation, participation in local and overseas training programmes, and sponsored studies. I am grateful for supportive bosses who encourage me to grow and develop my skills through attending a Trauma Counselling programme in Canada and Positive Psychology conference in Austria. Besides gaining specialist knowledge, I also got to sample whale meat from my Inuit course-mates!

Although challenging at times, the work of the AGC Resiliency Team is rewarding. Most mornings, you can find me at the mall next to our office, grabbing a milo peng kosong with our in-house psychologist. It's our 'breakfast run' routine – a chance to bounce around new ideas and prep for the day ahead.

9:00 AM

Back at my desk, I spend time answering emails from stakeholders, such as colleagues and vendors. AGC prioritises officers' mental well-being and seeks to encourage self-care and promote self-help behaviours through a series of meaningful and engaging activities. This year, the team will be running workshops, animal therapy and fitness sessions to enhance workplace wellness.

10:30 AM

While AGC adopts a hybrid work arrangement, I prefer working in the office as having face-to-face interactions with my colleagues allows for the building of social capital and teamwork. The collegial environment within the Corporate Services Division helps me feel at ease whenever I need to drop by a colleague's desk to exchange ideas or have quick discussions on shared projects.

At AGC, we are encouraged to think about the impact we may have on each other. Meetings are almost always held during office hours and outside of protected time so that we can set aside dedicated time to clear work. Personally, I try to arrange for meetings to take place before 12pm or after 2:30pm so that everyone involved has had sufficient time to grab a bite. No one enjoys turning up for a meeting feeling hangry!

12:30 PM

Lunchtimes with my colleagues are often filled with laughter and banter. AGC is conveniently located right next to a mall with an MRT station so there is never a lack of options for lunch. Some days, I choose to attend lunch-time talks organised by AGC's in-house learning and development team instead.

2:00 PM

Post-lunch, my focus turns to internship management where I arrange for interviews and assist the hiring departments with the drafting of job descriptions. Fun fact: AGC isn't just for law students. We also actively recruit interns at all levels from a wide range of disciplines to work on exciting projects offered by our corporate services and legal operations divisions!

6:00 PM and beyond

Before leaving the office, I make a list of outstanding tasks to ensure that I do not miss out on any important deadlines. Although there are hectic periods, the sense of accomplishment from knowing that what I do can make a difference in the workplace keeps me going at AGC.